



TAMIL NADU POLLUTION CONTROL BOARD,

No76, Mount Salai, Guindy, Chennai - 32

TENDER NOTICE

REGISTRATION OF SUPPLIERS FOR CHEMICALS / GLASSWARES /

PLASTICWARES / FILTER PAPERS/ ANALYTICAL GASES

Tender No. 01/2022

Tender is invited under two bids system i.e. Technical and Financial Bids for Registration of Suppliers for Chemicals, Glassware, Plastic wares, Filter Paper and Analytical gases for 1 year Rate Contract i.e. from 01.04.2022 to 31.03.2023 from original manufacturers/authorized dealers. Tender details can be downloaded from the TNPCB, portal <http://www.tnpcb.gov.in>

S.No.	Name of Goods	Registration of Suppliers for Chemicals, Glasswares, Plastic wares, Filter Papers, Analytical gases for one year from 01.04.2022 to 31.03.2023.	
		Date	Time
1.	Date of notification	16.06.2022	
2.	Pre bid meeting	30.06.2022	15.00 Hrs
3.	Last date of Technical Bid Submission	15.07.2022	13.00 Hrs
4.	(Cover-A) -Technical bid opening date	15.07.2022	15.00 Hrs

5	(Cover-B) - Price bid	Date and time for price bids will be intimated separately if cover-A is found technically representative and acceptable.
6	Place of opening of bid	TNPCB, 76 Mount Salai, Guindy, Chennai – 32
7.	Address for communication	All sealed cover shall be addressed to the Chairman TNPCB, Chennai 600 032 and deposited in the O/o.DD(Labs), 76, Mount Salai, Guindy, Chennai -32, or sent by post to the Deputy Director (Labs) TNPCB, 76, Mount Salai, Guindy, Chennai 600 032 on or before the last date fixed.

TERMS AND CONDITIONS

A. Technical Bid must contain the following Documents:-

1. Scanned Copy of Pan Card of the firm.
2. Scanned Copy of GSTIN Registration Certificate.
3. Scanned Copy of latest GST/VAT Return.
4. Declaration certificate by the agency / supplier as per Annexure attached.
5. In case of authorized dealer, Scanned Copy of authorization certificate from manufacturer/ OEM (with period of validity).
6. An undertaking to the effect that the firm has not been black listed by any of the government department during last 03 years i.e. financial years.
7. Tender Form as per Annexure-I and documents mentioned therein.
8. Scanned Copy of performance certificate by Government organizations.
9. Product Certification (BIS/ISI/NABL etc)

Note:- The duly scanned copies of all the documents which are part of Technical bid (Cover-A) shall be enclosed with the tender documents. In case any of the above said documents are found missing in the sealed envelope, the tender of such agency shall be summarily rejected.

B. General Terms & Conditions:-

1. Goods shall be strictly as per make/brand and specifications as mentioned in Annexure-IV (i & ii) of this tender document.
2. The detailed specifications of the material offered along with relevant technical literature/descriptive catalogue and certifications (BIS/ISI/NABL etc) should be attached with the offer.
3. **Performance Certificate:** Please indicate in your quotation, names and

address of some of the Government organizations along with the contact persons, their telephone numbers, numbers, fax numbers etc., to whom you have supplied similar type of items. Please invariably include a copy of the performance certificates obtained which is duly certified.

4. Dealer/Supplier must be based in the State of Tamil Nadu. In case of manufacturers of above items bidding directly, they have to earmark at least one or more local distributors / suppliers in Tamil Nadu for supply of material as and when required in cases of emergency.

Only bonafide firm having experience in the relevant field for at least 3 years need only approval. While submitting the bid the bidder shall furnish the following documents to the Board.

The bidder shall have prior orders of supplying filter papers to the Pollution Control Board laboratories and other private laboratories for a minimum order value of 25 lakhs per annum and proof of such orders are to be attached with the bid.

In case of chemicals, glasswares, gas cylinders and other miscellaneous items the bidder shall have supplied to Government laboratories and other private laboratories for a minimum order of 5 lakhs per annum and proof of such orders are to be attached with the bid.

5. The parties applying for registration with TNPCB should submit a copy of current catalogue for the year 2022-2023 in form of a CD in addition to the hard copy of all the catalogues. The digital catalogues must be prepared in MS-Excel format. Suitable software for preparation of estimates / quotation according to the catalogue and preparation of supply orders is desirable.
6. **EMD:** An EMD of Rs.5000/- per each category has to be remitted by Demand

Draft in favour of TNPCB payable at Chennai. The amount will be returned to the unsuccessful tenderer and will be adjusted against performance security deposit in case of successful tenderer in each category.

7. The Technical Bids (Cover-A) will be opened first on the date mentioned above and the Financial Bids (Cover-B) will be opened later on for those Tenderer who will qualify in Technical Bid, which will be intimated thereafter.
8. **Destination:** The material shall be delivered at the designated Lab/site of the Tamil Nadu Pollution Control Board, Laboratories as per the list provided in the Supply order, as specified in the purchase order.
9. **Time of Delivery:-** Materials shall be delivered within the stipulated time given in supply order failing which Liquidity Damages/Risk Purchase Clause shall apply.
10. **Performance Security Deposit:-** Demand draft for 5% of the value of the order (which bears no interest) placed by the Board for each order in favour of TNPCB from any one of the Bank payable at Chennai towards the performance security deposit to be furnished. This shall be refunded within 60 days after the completion of rate contract period.
11. **Supply Period:** If the agency fails to supply the requisitioned material within the stipulated time period, the supply order issued shall be liable to be cancelled. A penalty of 10% pa on the value of goods for every day of delay beyond the time schedule of delivery till the date of completion of supply will be levied.
12. 100% payment shall be made through Cheque/ECS after the delivery of material in good & prescribed conditions within 30 days from the date of receipt of duly certified bills from the head of labs. A duly certified/stamped mandate form to be provided as per the format attached in this tender document for making

payment.

13. **Consignee:** Laboratory in charge of Tamil Nadu Pollution Control Board.
14. Any damage to the material during transportation shall be on the contractor's account and have to be replaced without any further levies of charges.
15. The purchaser reserves the right to accept or reject any or all tenders without assigning any reason.
16. In all cases of disputes, the decision of the Chairman, TNPCB shall be final and binding on both parties.
17. All the legal disputes are subject to the jurisdiction of the courts in Chennai.
18. The details of the rates shall be provided with full breakup e.g. cost of material, transportation cost and Taxes (GST) etc., nothing will be paid extra.
19. Order of the goods - TNPCB will place the orders as and when required with respect to quantity and make, anytime during the contract period.
20. In case the bidders require any clarification regarding the tender document they are requested to submit their queries on the e-mail i.e. Clarifications of only those queries will be given which are received within the critical date given in the tender.
21. Obtaining tender details: The tender details shall be available for downloading on TNPCB's website <http://www.tnpcb.gov.in>. However bids shall be submitted only on physical mode.
22. Separate Rate Contract can be placed to the bidders on the basis of discount offered by them for different items.
23. The discount shall be valid for the period of term of rate contract of 01 years i.e. financial year 2022-2023 (01 Apr 2022 to 31 March 2023). However, the catalogue rate for the current period shall be applicable.

24. **Evaluation:** The Technical Bids shall only be opened for evaluation. Based on the evaluation of the technical bids, financial bid of only those manufactures/dealers found qualified as per requirement shall be opened.
25. After evaluating the financial bids, the vendors quoting lowest price/offering maximum cumulative discount (manufacturer's discount plus dealer's discount) would be shortlisted for the purpose of empanelment.
26. Further in best public interest for adequate competition and in order to ensure timely supply of the required material other bidders offering comparatively higher prices will be asked to match the lowest bid. And if they agree, they will also be included in the panel of rate contract supplier.
27. **Risk purchase clause:** If the supplier fails to deliver the goods within the maximum delivery period specified in the contract, the purchaser may procure, upon such terms and in such a manner as deemed to be appropriate, goods or services similar to those undelivered and the supplier would be liable to the purchaser for any excess cost, if any for similar goods or services.
28. **Validity of Tender:** - The validity of the tender will be for a period of 90 days from the date of opening of the Technical Bid.
29. **Terms of Contract:-** The order should be supplied in proper package to protect them from damage and degradation during transport, storage and should be delivered without any damage to the Institute.
30. Bidder shall abide by all the terms & conditions of tender document.
31. Defective and sub-standard quality of consumables supplied will not be accepted. If quality of any material found inferior, the concerned supplier may be blacklisted for future supplies. Suppliers shall have to take back and replace the rejected materials at their own cost within 15 days of the rejection failing which

necessary action as deemed fit will be taken. TNPCB shall not be responsible for the safe custody of the rejected materials.

32. TNPCB reserves the right to seek samples for all other materials as and when deemed necessary in the process of evaluation.
33. **Warranty:** Warranty for any manufacturing defects and satisfactory performance may be specifically indicated if any.
34. The rate contract can be terminated at any time by giving one month's notice by either party. In case of any fraud or indulgence in any illegal or unethical practice, contract shall be terminated at anytime.
35. It is not essential for a bidder to quote rates for all items. The interested bidder can quote rates selectively for the items in which the firm deals. Accordingly, more than one Rate Contract can be awarded for different items.
36. In case of imported items, the rate contractor has to bear all the expenses in connection with the imported items.
37. Conditional offers will not be considered.

TENDER FORM - TECHNICAL INFORMATION AND
UNDERTAKING

(Tenderer may use separate sheet wherever required)

S.No	Details of the Firm / Bidder	Page No.	Remarks
1.	Name & Address of the Manufacturer/Authorized Distributor		
2.	Whether the Firm/Dealer is located in Chennai (Yes/No)		
3.	State clearly whether it is Sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization		
4.	Details of the Earnest Money Deposit (EMD) (Yes/No)		
5.	Copy of Registration of firm		
6.	Copy of GST Registration		
7.	Copy of PAN/TAN Card		
8.	Authorization certificate from the manufacturer/principal		
9.	Authorization certificate for Distributors/Dealer		
10.	Certificate for No Deviation from Make/Quality		
11.	Certificate for Price Justification/reasonability		
12.	Non Blacklisting Certificate		
13.	Copy of Income Tax Return for last 3 years		
14.	List of Major Customer may be given on a separate		

	sheet and proof of satisfactory supply, if any		
15.	Drug License (If applicable on any item given in technical bid)		
16.	Quality Assurance Certificate (Please specify)		
17.	Have you previously supplied these items to any government organization? If yes, attach the relevant proof.		
18.	Name and Mobile Number of Key person, who can be contacted at any time. The person should be capable of taking orders and making arrangement for supply of the desired items.		
19.	Any other information important in the opinion of the tenderer.		

Note:

Page number/serial number may be given to each and every page of tender documents and photocopies of the documents attached.

Mention page number, wherever the copy (ies) of the document(s) are kept.

In case of non-fulfillment of any of the above information/document(s), the

Tender will be summarily rejected without giving any notice.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place:

Undertaking to be furnished by the participating firms

1. That I/we have carefully studied all the terms & conditions of the tender and shall abide by it.
2. That I/We shall supply the items of requisite quality.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.
4. That I/We undertake that sample of items will be kept ready for inspections by the TNPCB, Chennai I/We shall be responsible for the cancellation of tender if samples are not up to mark.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place:

Authorization Certificate to be given by the manufacturer

(on letter head of the firm)

Certified that M/s..... is the Distributor of the items quoted in this tender.

We further authorize M/sfor supply & billing against rate contract through this tender.

Certified that the price catalogue submitted along with the bid is the only one in circulation.

Certified that the discount offered to TNPCB is not lesser to that offered to any other govt. Department / R&D establishments.

Certified that all the terms & conditions of the tender document are acceptable and binding on us.

Authorized signatory / Signature of the bidder

Name of the Firm & Seal.

Financial Bid

(To be furnished in a separate cover as Part B of the tender)

Tender Inviting Authority:		Tamil Nadu Pollution Control Board			
Name of Goods		Rate Contract for Chemicals/Glass wares/Plastic ware/Filter Paper/Analytical Gases for the year 2022-2023.			
Tender No.		04 /2022			
Bidder's Name with Address (To be filled by the bidder)					
Price Schedule for Rate Contract for Chemicals/Glasswares/Plastic wares/Filter Papers					
Sl. No.	Particulars of requirement	Make/Brand	Rate		
			Manufacturer's Discount	Special / Dealer's Discount	Total discount
1	Chemicals				
2	Glasswares				
3	Plastic wares				
4	Filter Papers				

Price Schedule for Rate Contract for Gases

1	Laboratory Gases	Rate	Delivery Charges	GST	Total in Rs.

(All terms and conditions to be mentioned)

Signature with stamp of Agency

Representative

Dated:.....

Annexure-IV (i)

Name of the brands of Chemicals/Glassware/Plastic ware/ Filter Paper to be quoted

Chemicals	Glasswares	Plastic wares	Filter papers
Sigma Aldrich Inc.	Borosil		Whatman or its equivalent
Merck (India)	Vensil	Tarson	
Merck (Imported)	Fluka		
Loba			
S.D. Fine			
Rankem			
Himedia or equivalent			
Qualigens			
Accustandard			
Fischer Scientific			

Laboratory Grade Gases required

S. No.	Name of Gas	Specification	Maximum Concentration of Impurities
1	Nitrogen	99.9995 % Pure in 47 Litre water Capacity Cylinder (7m ³)	Oxygen <0.80% Moisture <0.50% Hydrocarbon of Nitrogen -Nil
2	Hydrogen	99.9995 % Pure in 47 Litre water Capacity Cylinder (7m ³)	-do-
3	Helium	99.9995 % Pure in 47 Litre water Capacity Cylinder (7m ³)	-do-
4	Oxygen	99.9995 % Pure in 47 Litre water Capacity Cylinder (7m ³)	-do-
5	Argon	99.9995 % Pure in 47 Litre water Capacity Cylinder (7m ³)	-do-
6	Acetylene	99.9995 % Pure in 47 Litre water Capacity Cylinder (7m ³)	-do-
7	Zero Air	99.9995 % Pure in 47 Litre water Capacity Cylinder (7m ³)	-do-
8	Nitrous oxide	99.9995 % Pure in 47 Litre water Capacity Cylinder (7m ³)	-do-

Bank Mandate Form for making payment

- a) Name of the payee :
(As appeared in bank account)
- b) Bank Account No. :
- c) Bank :
- d) Branch :
- e) IFSC Code :
- f) Address of the payee :
- g) E-mail ID :
- h) Mobile No. :

Sd/-A.Udhayan
Chairman

//Forwarded by order//

[Handwritten Signature]
Deputy Director (Labs)
19/6/22