



TAMIL NADU POLLUTION CONTROL BOARD

Memo.No.TNPCB/OCMMS/F.6517/2015 dated 12.08.2015

Sub: TNPCB – OCMMS – Delay in processing of online application in OCMMS –
Instructions issued – Regarding.

TNPCB has launched the Online Consent Management and Monitoring System (OCMMS) for processing of applications received from industries through online mode. The purpose of launching of OCMMS is to ensure that the applications received online are processed without delay. However, on monitoring of the OCMMS, it is noticed that many engineers are not scrutinizing/processing the applications received online thoroughly and are returning the applications to industries often for flimsy reasons. It is also noticed that the applications are returned many times by same engineers informing that the application is in in-complete shape. It is also noticed that the details to be furnished or filled is not explicitly mentioned while returning the application. This act of returning the application often shows their lethargic attitude in processing of the application and the inefficiency of the engineer in processing of application. The Government of Tamil Nadu vide Government orders has already instructed all the concerned Departments including TNPCB to ensure that all the consent are issued within a maximum period of 30 days of receipt of application. Since the Board is bound to comply with the instructions of the Government, the following instructions are issued to all Engineers for strict compliance. Kindly note that any deviation of the following instructions or lethargic attitude of processing of applications further will lead to initiation of disciplinary action against the individual engineer concerned.

- All Engineers on receipt of application must go through all the contents of the application including the documents furnished and the fees remitted at one stroke.
- Any deficiency in the application must be listed down in the file noting and it must be sent to industry through DEE for the industry to furnish the complete required details/documents for processing **at one stroke**.

76, MOUNT SALAI, GUINDY, CHENNAI - 600 032.

Tel : 22353134, 22353135, 22353136, 22353137, 22353138, 22353139, 22353140, 22353141

Fax : 044-22353068

Email : tnpcb@md3.vsnl.net.in www.tnpcb.gov.in

- The DEEs must ensure that the application has been processed completely and any data/details required are requested from industry **only once (one time)**.
- The DEEs are permitted to return the application to the industry **only twice (two times)**.
- If the application has to be returned to industry for the third time, the application must be sent to Board office for processing and taking decision on obtaining any additional information from the industry or to process the application further.
- In case of files referred to JCEE(M) for processing, the JCEE(M) is permitted to return the application back to Industry **only once**. In case JCEE(M) has to return the application for the second time, he has to send the application to Board office for taking a decision for either returning of application or for further processing of the application.
- The DEEs are solely responsible for the collection of correct consent fee including arrears. Any consent fee due from any industry, the DEEs will be held responsible.
- The online application files received in Board office have to be processed in prescribed time without delay. The JCEEs at Board office are permitted to return the application to the industry or the DEEs **only once**.
- Any Engineer shall not keep the online application files pending for more than **5 days (maximum)**. Any file is pending for more than 5 days in any particular login, the Engineer concerned will have to explain the reasons for the long pendency.
- Action will be initiated for unnecessary delay in processing of file (or) for raising unwanted/unnecessary details which are not relevant for issue of consent.
- JCEEs and DEEs shall conduct the ZLCCC and DLCCC respectively as already instructed and ensure that the online application are cleared at the earliest.
- The approved signed copy of consent orders shall be sent to industries by e.mail as well as by post as instructed earlier.

The receipt of the memo shall be acknowledged.


 For Chairman,

To

All Engineers of the TNPCB

Copy to

JCEE(M)/DEE – They are instructed to furnish a copy to all the Engineers working under them.

PS to Chairman

PA to Chairman

PA to Member Secretary