

**THE INFORMATION HANDBOOK UNDER THE RIGHT TO INFORMATION  
ACT, 2005**

**OBLIGATION OF PUBLIC AUTHORITIES**

**DATE :- 01.05.2011**

**TAMILNADU POLLUTION CONTROL BOARD**

## **Chapter-1**

### **Introduction**

#### **1.1 Information pertaining to Right to Information Act, 2005**

Section 4 (1) (b) of the said Act casts an obligation on each public authority to publish a manual on the particulars of its organisation, functions, duties etc. within expiry of 120 days from the enactment of this Act. The manuals on the seventeen items mentioned in the said Act are prepared and enclosed in the chapters to follow.

#### **1.2 Purpose**

Creating awareness of the functions, duties and regulations as contemplated in the Environmental Acts which are followed by Tamilnadu Pollution Control Board, to those who abide by them and are concerned about the protection of environment.

#### **1.3 Intended users**

Public seeking information under the Right to Information Act, 2005.

#### **1.4 Organisation**

Tamilnadu Pollution Control Board.

76, Mount Salai, Guindy, Chennai-600 032

#### **1.5 Contact person in order to get information**

Public Information Officer, Asst. Public Information Officers, Appellate Authority of Tamilnadu Pollution Control Board.

#### **1.6 Procedure and fee structure for getting information not available in the handbook**

Every application for obtaining information under The Right to Information Act, 2005 shall accompany with a fee of Rupees 10/- payable by cash or demand draft or Banker Cheque or Treasury Challan or / by affixing Court Fee Stamp in favour of Tamilnadu Pollution Control Board.

## **Chapter-2 (Manual-1)**

### **Particulars of its organization, functions and duties**

#### **2.1 Purpose of the public authority:**

The Tamil Nadu Prevention and Control of Water Pollution Board was constituted by the Government of Tamilnadu on twenty seventh day of February, Nineteen eighty two in pursuance of the Water (Prevention and Control of Pollution ) Act, 1974(Central Act 6 of 1974) and Air (P&CP)Act, 1981. The Board was later renamed as Tamil Nadu Pollution Control Board (TNPCB) in the year 1983.The Board has been playing a catalytic role in implementing environmental policies, law regulations and developing frameworks to manage both wastes and natural resources more efficiently.

#### **2.2 Vision Statement of the Public authority:**

The environment where we live and the eco-system of which we are a part, are too susceptible that their finite resources cannot be over-exploited. Ensure preservation, protection and improvement of the environment, for present and future generations

#### **2.3 Brief history of the TNPCB:**

The Tamilnadu Pollution Control Board is having its Head Office at Chennai. The Board covers the entire State through its 31 District Offices at the Districts of Tamilnadu in Chennai, Thiruvallur, Ambattur, Sriperumpudur @ Padappai, Maraimalai Nagar (Part of Kancheepuram District), Vellore, Vaniyambadi, Hosur, Salem, Namakkal, Erode, Perundurai, Tiruppur, Coimbatore, Cuddalore, Thanjavur, Trichy, Karur, Dindigul, Madurai, Virudhunagar, Thoothukudi, Tirunelveli, Villupuram, Nagapattinam, Pudukkottai, Nagarcoil, Udthagamandalam, Thiruvannamalai, Theni and Sivagangai each headed by either a DEE or AEE .

The Board has established Advanced Environmental Laboratories at Chennai, Madurai and Salem and District Environmental Laboratories at Ambattur, Manali, Vellore, Hosur, Tiruppur, Coimbatore, Cuddalore, Trichy, Dindigul, Tirunelveli and one Mobile Environmental Laboratory at Tuticorin headed by Additional Manager (Lab)/Deputy Manager (Lab).

#### **2.4 Organisation Structure**

Enclosed as Annexure – I

## 2.5 Complaint Cell

Due to the increased environmental awareness and awareness on Pollution Control Legislations, several complaints are being received from various individuals / organisation / NGOs etc., regarding water, air, noise and vehicular pollution. To take appropriate action against these complaints, an active ‘Complaint cell’ is functioning in the head office, Chennai. For easy access of the public and others, a separate telephone number 22353153 is allotted for receiving complaints and guidance. The complaints are attended by calling reports along with the recommendations from the field officers of the Board. Action as required based on the reports have been taken then and there.

## 2.6 Address of the Corporate office and District Offices

Corporate Office address: 76, Mount Salai, Guindy, Chennai – 600 032

Working hours of the Office: 10.00 AM to 5.45 PM on all working days as per Government Rules.

Details of addresses of District Offices are enclosed in Annexure - II

## 2.7 Functions of the TNPCB:

The Tamilnadu Pollution Control Board is empowered to carry out its functions under the provisions of the following Environmental Acts and Amendments issued there under.

### 1) The Water (Prevention & Control of Pollution) Act, 1974 and its amendments

#### Objectives:

The objectives of the Water (Prevention and Control of Pollution) Act are to provide for the Prevention and Control of Pollution and the maintenance or restoration of the wholesomeness of water for the establishment, with a view to carrying out the purposes aforesaid, of Boards for the prevention and control of water pollution, for conferring on and assigning to such Boards powers and functions relating thereto and for matters connected therewith.

#### Functions:

- (1) Subject to the provisions of the Section 17 of this Act, the functions of a State Board shall be:
- a) To plan a comprehensive programme for the prevention, control or abatement of pollution of streams and wells in the State and to secure the execution thereof
  - b) To advise the State Government on any matter concerning the prevention, control or abatement of water pollution
  - c) To collect and disseminate information relating to water pollution and the prevention, control of abatement thereof
  - d) To encourage, conduct and participate in investigations and research relating to problems of water pollution and prevention, control or abatement of water pollution
  - e) To collaborate with the Central Board in organising the training of persons engaged or to be engaged in programmes relating to prevention, control or abatement of water pollution and to organise mass education programmes relating thereto
  - f) To inspect sewage or trade effluents, works and plants for the treatment of sewage and trade effluents and to review plans, specifications or other data relating to plants setup for the treatment of water, works for the purification thereof and the system for the disposal of sewage or trade effluents or in connection with the grant of any consent as required by this Act

- g) To lay down, modify or annul effluent standards for the sewage and trade effluents and for the quality or receiving waters (not being water in an inter-State stream) resulting from the discharge of effluents and to classify waters of the State
- h) To evolve economical and reliable methods of treatment of sewage and trade effluents, having regard to the peculiar conditions of soils, climate and water resources of different regions and more especially the prevailing flow characteristics of water in streams and wells which render it impossible to attain even the minimum degree of dilution
- i) To evolve methods of utilisation of sewage and suitable trade effluents in agriculture
- j) To evolve efficient methods of disposal of sewage and trade effluents on land, as are necessary on account of the predominant conditions of scant stream flows that do not provide for major part of the year the minimum degree of dilution
- k) To lay down standards of treatment of sewage and trade effluents to be discharged into any particular stream taking into account the minimum fair weather dilution available in that stream and the tolerance limits of pollution permissible in the water of the stream, after the discharge of such effluents
- l) To make, vary or revoke any order
  - I. for the prevention, control or abatement of discharge of waste into streams or wells
  - II. requiring any person concerned to construct new systems for the disposal of sewage and trade effluents or to modify, alter or extend any such remedial measures as are necessary to prevent, control or abate water pollution.
- m) To lay down effluent standards to be complied with by persons while causing discharge of sewage or sullage or both and to lay down, modify or annul effluent standards for the sewage and trade effluents
- n) To advise the State Government with respect to the location of any industry the carrying on of which is likely to pollute a stream or well
- o) To perform such other functions as may be prescribed or as may, from time to time, be entrusted to it by the Central Board or the State Government

(2) The Board may establish or recognise a laboratory or laboratories to enable the Board to perform its functions under this section efficiently, including the analysis of samples of water from any stream or well or of samples of any sewage or trade effluents,

## **2) The Water (Prevention & Control of Pollution) Cess Act, 1977 and its amendments**

This Act is enacted for the levy and collection of Cess on water consumed by persons carrying on certain industries and by local authorities, with a view to augment the resources of the Central Board and the State Boards for the Prevention and Control of Water Pollution constituted under Water (Prevention and Control of Pollution) Act, 1974.

The Member Secretary of the State Pollution Control Board is the assessing authority for water Cess. The Water Cess is levied based on the water consumption returns submitted by the consumer after assessment made through water meter /venturi meters or orifice meters with integrators and recorded. In the amount of cess remitted to Central Government 80% of that amount is reimbursed back to State Board to carry out environment related works.

### 3) The Air (Prevention & Control of Pollution) Act, 1981 and its amendments

#### Objectives:

The objective of this Act is to provide for the prevention, control and abatement of air pollution, for the establishment, with a view to carrying out the aforesaid purposes, of Boards, for conferring on and assigning to such Boards powers and functions relating thereto and for matters connected therewith.

Decisions were taken at the United Nations Conference on the Human Environment held in Stockholm in June 1972, in which India participated, to take appropriate steps for the preservation of the natural resources of the earth, which, among other things, includes the preservation of the quality of air and control of air pollution.

Therefore it is considered necessary to implement the decisions aforesaid insofar as they relate to the preservation of the quality of air and control of air pollution.

#### Functions:

(1) The functions of the State Board, as specified in Section 17, shall be:

- a) To plan a comprehensive programme for the prevention, control or abatement of air pollution and to secure the execution thereof
- b) To advise the State Government on any matter concerning the prevention, control or abatement of air pollution
- c) To collect and disseminate information relating to air pollution.
- d) To collaborate with the Central Board in organising the training of persons engaged or to be engaged in programmes relating to prevention, control or abatement of air pollution and to organise mass-education programme relating thereto
- e) To inspect, at all reasonable times, any control equipment, industrial plant or manufacturing process and to give by order, such directions to such persons as it may consider necessary to take steps for the prevention, control or abatement of air pollution.
- f) To inspect air pollution control areas at such intervals as it may think necessary, assess the quality of air therein and take steps for the prevention, control or abatement of air pollution in such areas.
- g) To lay down, in consultation with the Central Board and having regard to the standards for the quality of air laid down by the Central Board, standards for emission of air pollutants into the atmosphere from industrial plants and automobiles or for the discharge of any air pollutants into the atmosphere from any other source whatsoever not being a ship or an aircraft. Provided that different standards for emission may be laid down under this clause for different industrial plants having regard to the quantity and composition of emission of air pollutants into the atmosphere from such industrial plants.
- h) To advise the State Government with respect to the suitability of any premises or location for carrying on any industry which is likely to cause air pollution.
- i) To perform such other functions as may be prescribed or as may, from time to time, be entrusted to it by the Central Board or the State Government.
- j) To do such other things and to perform such other acts as it may think necessary for the proper discharge of its functions and generally for the purpose of carrying into effect the purpose of the Act.

- (2) In addition to the above functions, the State Board may establish or recognise at laboratory or laboratories to enable the State Board to perform its above functions efficiently.

**4) The Environment (Protection) Act, 1986 and Rules framed there under**

The Environment (Protection) Act, 1986 is comprehensive legislation dealing with water, air and land and the inter-relationship which exists among and between water, air and land, and human beings, other living creatures, plants micro-organism and property. It provides for the protection and improvement of environment and for matter connected herewith by delegating powers to various agencies including TNPC Board.

**5) The Manufacture, Use, Import and Export and Storage of Hazardous Microorganisms/ Genetically Engineered Organisms or Cells Rules, 1989**

This legislation is enacted with a view of protecting the environment, nature and health, in connection with the application of gene technology and micro-organisms.

- a. The Genetic Engineering Approval Committee may carry out the supervision as under Rule 14 (1) through the State Bio-technology Coordination Committee or District Level Committee or through any person authorised in this behalf.
- b. The information on any accident must be informed to the Genetic engineering approval committee or State Level Committee or District Level Committee by the occupier.
- c. Off-site plans are to be prepared by District Level Committees.

**6) The Hazardous Waste (Management and Handling) Rules, 1989 and its amendments**

Industrial units generating or handling hazardous waste have to apply for the authorisation of the Board and industrial units involved in treatment of hazardous wastes or engaged in the business of disposal of hazardous waste also have to obtain the authorisation of the Board for the execution of such activities.

The Board after necessary scrutiny have to issue authorisation to the industrial units in the prescribed form after assessing the design, technical and managerial capacity to execute relevant activities like collection, storage, treatment, reception, transportation and disposal of hazardous waste.

**7) The Manufacture, Import and Storage of Hazardous Chemical Rules, 1989.**

There are three distinct activities defined under these rules.

- a) An operation or process carried out in an industrial installation referred in Schedule 4 involving one or more hazardous chemicals and includes on-site storage or on-site transport defined as “industrial activity”.
- b) “Isolated storage” means storage of a hazardous chemical listed in Schedule 2 within the threshold quantities mentioned not covered under Schedule 4.
- c) “Pipe line” means a pipe or system of pipes for conveyance of a hazardous chemical other than flammable gas as in Column 2 of Part II of schedule 3.

Isolated storage and industrial activity at a site handling of hazardous chemicals equal to or, more than the threshold quantities mentioned in Column 3 of Schedule 2 & 3 respectively is defined as “major accident hazard (MAH) installations”.

1. As per Rule 5(1) &5(2), the Board is required to receive the information from the industry as identified in Schedule 5, on any major accident occurs on a site or in a pipe

line in Schedule 6. Then Board compile the information and send a report with full analysis to the Ministry of Environment & Forests.

2. With regard to storage activity of hazardous chemicals, the occupier must submit the information in Schedule 7 of the Rules to the Pollution Control Board for approval and notification of the site at least 3 months before starting the activity [Rule No.7 (1) &7(2)].
3. The industry must take up industrial activity by giving a safety report in Schedule 8 to the Board within 90 days before actual commencement of the activity as per Rule 10 (1) & 10 (2). They must update the safety audit report once a year by conducting a fresh safety audit to the Board within 30 days. The industry must give a report once in 3 years of last report, whenever there is modification (which shall be reported atleast 90 days in advance) in its activity in accordance with Rule 11 (1) & 11 (2).
4. The occupier must submit on-site emergency plan which includes name of responsible/ authorised persons on the site in case of an emergency to the Pollution Control Board within 90 days of commencing into operation and a mock drill shall be conducted every 6 months as per Rule 13.
5. The importer of hazardous chemicals given in Schedule 1 [Part –I & Column 2 of Part-II], must maintain records in Schedule 10 and furnish any information to the Board as specified in Rule 18.
6. The district authorities/ district crisis group are required to prepare off-site emergency plans and keep them updated (as per Rule 14).

**8) The Public Liability Insurance Act, 1991 and its amendments.**

An Act to provide for public liability insurance for the purpose of providing immediate relief to the persons affected by accident occurring while handling any hazardous substance and for matters connected therewith or incidental thereto.

**9) The Chemical accidents (Emergency Planning, Preparedness and Response) Rules, 1996.**

The Government have constituted the State level, and District level Crisis groups as per the provisions of the said Rule to deal with major chemical accidents and to provide expert guidance for handling chemical accidents.

**10) The Bio-Medical Waste (Management and Handling) Rules, 1998 and its Amendments thereof.**

Under Bio-medical Waste (Management & Handling) Rules, 1998,

- a) Every Health Care Establishments (HCE) should obtain Bio-medical authorization from TN Pollution Control Board.
- b) Every HCE should tie up with Bio-medical Common Waste Treatment Facility (CBWTF) for collection, transportation, treatment and safe disposal of Bio-medical Waste.
- c) In the HCEs the segregation of Bio-medical waste should be done at source as per schedule-I of the BMW rules.
- d) Respective colour coded bags should be used to collect different category of segregated waste.
- e) Solid waste such as I.V. sets, syringes, I.V. bottles, used gloves and catheters should

be mutilated before disposing to Common Waste Treatment Facility.

- f) Liquid Waste generated in Operation theatres and laboratories should be disinfected before draining out.
- g) The HCEs should provide occupational safety gears to its staff while handling the BMW.
- h) Records pertaining to the BMW generation, transportation, treatment and safe disposal should be maintained as per the rules.
- i) Every HCE should provide specific site to store its BMW. It must be closed and secured and not be accessible to domestic animals and rag pickers.

#### **11) The Recycled Plastics Manufacture, Sale and Usage Rules, 1999.**

Government of India notified the Recycled Plastics Manufacture & usage Rules, 1999 under Environment (Protection) Act to regulate the manufacture and usage of recycled plastic bags and containers. The salient features of the rules are as follows:

- Prohibition of usage of recycled plastic carry bags and containers for food stuffs.
- The manufacturer shall print on each packet of carry bag as to whether the plastic carry bags are made of virgin plastic or of recycled material along with indication of the percentage of recycled material.
- The minimum thickness of plastic carry bags made of virgin plastics or recycled plastics shall not be less than 20 microns.
- Pollution Control Board and District Collectors are prescribed authorities for enforcement of the rules.

The Government of India has also notified draft rules for Recycled Plastics Manufacture and usage Amendment Rules, 2003. The salient features of the draft rules are as follows:

- Prohibition of manufacture, distribute, sell and usage of carry bags made of virgin or recycle plastics below 8 X 12 inches (20 X 30 Cms) in size.
- Prohibiting vendors from using containers made of recycled plastics for sorting, carrying, dispensing or packaging of foodstuffs.

- Obtaining grant and renewal of registration by the occupier manufacturing carry bags or containers in form-I from the State Pollution Control Board.

The Board and the Government are taking necessary measures for effective implementation of the rules.

**12) The Noise pollution (Regulation and Control) Rules, 2000.**

The said Rule deals to regulate and control noise producing and generating sources with the objective of maintaining the ambient air quality standards in respect of noise.

**13) The Municipal Solid Wastes (Management and Handling) Rules, 2000**

Ministry of Environment & Forests, Government of India has notified Municipal Solid Waste (Management and Handling) Rules on 25.09.2000 under Environment (Protection) Act, 1986 to regulate the management and handling of municipal solid waste.

**Responsibility of the State Pollution Control Board under MSW are:**

1. The State Board shall monitor the compliance of the Standards regarding ground water, ambient air, leachate quality and the compost quality including incineration standards as specified under Schedule II, III and IV.
2. The State Board after the receipt of application from the municipal authority or the operator of a facility in Form I, for grant of authorization for setting up waste processing and disposal facility including landfills, shall examine the proposal taking into consideration the views of other agencies like the State Urban Development Department, the Town and Country Planning Department, Air Port or Air Base Authority, the Ground Water Board or any such other agency prior to issuing the authorization.
3. The State Board shall issue the authorization in Form -III to the municipal authority or an operator of a facility within forty-five days stipulating compliance criteria and standards as specified in Schedule II, III and IV including such other conditions, as may be necessary.
4. The authorization shall be valid for a given period and after the validity is over, a fresh authorization shall be required.
5. The Central Pollution Control Board shall co-ordinate with the State Boards and the Committees with particular reference to implementation and review of standards and guidelines and compilation of monitoring data.

**14) The Batteries (Management and Handling) Rules, 2001.**

Ministry of Environment and Forests, GOI has notified “The Batteries (Management & Handling) Rules, 2001” vide. S. O. No. 432 (E) dt.: 16/05/2001 in exercise of powers conferred by sections 6, 8 & 25 of E (P) Act, 1986. The Salient features of these rules are mentioned below:

It is mandatory for consumers to return used batteries and the manufacturer / assembler / reconitioner / importer are responsible for collection of used batteries and ensuring their onward transport to recyclers who are registered with MoEF based inter-alia on their possessing environmentally sound technology for processing lead acid batteries.

- Manufacturer, importer, assembler, reconitioner are required to set up collection centres either individually or jointly for collection of used batteries from consumer/dealer.
- Bulk consumers / auctioneers could auction used batteries only to registered recyclers and small scale manufacturers are at liberty to procure recycled lead from the registered recyclers with MoEF and having valid authorisation under HWM Rules.

- Dealers have also been assigned responsibility for collection against new batteries sold. Auction of used lead acid batteries by bulk consumer / auctioneer could be made only in favour of registered recyclers and having valid authorisation of the Pollution Control Board.
- Importers as well as domestic manufacturers have been placed on same responsibility for collection is concerned.
- Manufacturer / Assembler / Reconditioner / Importer / Recycler / Auctioneer / bulk consumer / dealer are required to submit half yearly returns in Form I to Form IX to TNPCB / MoEF / Manufacturer accordingly as specified in the Rules.
- Recycler / Reprocessor, who have not registered with Ministry of Environment and Forests, should apply for registration.
- Collection schedule [see rule 4(i) and 7(i)] of used batteries has been prescribed for gradual enhancement and shall achieve 90 % collection from the 3rd year.
- The used batteries collected shall be similar (essentially in weight) to that of the batteries sold.
- Batteries sold to bulk consumers such as Central / State Govt. Departments, State Road Transport undertakings and original equipment manufacturers like automobile manufacturers have been excluded from the obligation for collection.



**Annexure - II**  
**DISTRICT ENVIRONMENTAL ENGINEERS**

Sl. No.	Name & Designation	District Office	Office Telephone / Fax
	Thiruvargal		
1	R. Ramasubbu	District Environmental Engineer, Ambattur	044 - 26246522
2	Tmt.R.Sarasavani	District Environmental Engineer, Chennai	044 - 26268603
3	K. Kamaraj	District Environmental Engineer, Coimbatore	0422 - 2431139 2444608
4	A. Raja	District Environmental Engineer, Cuddalore	04142 - 221867
5	A.R. Krishnaram	District Environmental Engineer, Dindigul	0451 - 2423166
6	M.Vijayalakhmi	Assistant Environmental Engineer, Theni	0451 - 2423166
7	M. Malaiyandi	District Environmental Engineer, Erode	0424 - 2251592
8	N. Rajagopal	District Environmental Engineer, Hosur	04344 - 278922
9	K. Kumar	District Environmental Engineer, Kancheepuram	044 - 27454422
10	S.Shanmugasundaram	District Environmental Engineer, Karur	04234 - 230522
11	A.R. Krishnaram	District Environmental Engineer, Madurai	0452 - 2489503
12	P. Kamaraj	District Environmental Engineer, Sivagangai	0452 - 2489503
13	P. Kirupanandarajan	Assistant Environmental Engineer, Nagercoil	04652 - 229442

14	K. Gokuladas	District Environmental Engineer, Namakkal	04286 - 276725
15	C. Muthukani	District Environmental Engineer, Perundurai	04294- 225590
16	Tmt. R. Lakshmi	District Environmental Engineer, Pudukkottai	04322 - 220888
17	A. Thangapandian	District Environmental Engineer, Salem	0427 - 2448526
18	K. Elankumaran	District Environmental Engineer, Sriperumbudur at Padap- pai	044 - 27174524
19	M.Manhoran	District Environmental Engineer, Virudhunagar	04562 - 242442
20	S.Rajan	District Environmental Engineer, Thiruvallur	044 - 27664425
21	A. Rengasamy	District Environmental Engineer, Trichy	0431 - 2501588
22	R. Vijayabaskaran	District Environmental Engineer, Tirunelveli	0462 - 2342931
23	R. Kannan	District Environmental Engineer, Tiruppur	0421 - 2207199
24	M.Murugan	District Environmental Engineer, Tuticorin	0461 - 2341298
25	R. Mathivanan	District Environmental Engineer, Vaniyambadi	04174 - 224831
26	M. Panner Selvam	District Environmental Engineer, Vellore	0416 - 2242700
27	S. Charles Rodriquez	District Environmental Engineer, Thiruvannamalai	04175 - 2331188
28	Tmt. V. Nalina	District Environmental Engineer, Nagapattinam	04365 - 221832

29	G. Gopalakrishnan	District Environmental Engineer, Thanjavur	04362 - 240558
30	S. Arumugam	District Environmental Engineer, Villupuram	04146 - 259955
31	K. Kamaraj	District Environmental Engineer, Udhagamandalam	0423 - 2443109

## **Chapter- 3 (Manual-2)**

### **Powers and duties of its Officers and Employees**

#### **3.1 Powers and duties of the Chairman:-**

- (1) The Chairman shall have control over the functions of the Board.
- (2) Subject to the general financial rules and service rules of the Government shall have power in respect of the following matters, to the extent such power is not conferred on the Member Secretary namely:-
  - a. Initiation of confidential reports of the Member Secretary
  - b. Awarding of punishment on any employees for whom he is the appointing authority.
- (3) The Chairman shall be competent to accord administrative sanction for all estimates relating to schemes which are not likely to cost more than rupees five lakhs.
- (4) The Chairman shall have power to accept tenders exceeding rupees three lakhs but not exceeding rupees five lakhs.
- (5) The Chairman may exercise such other powers as may be delegated to him, from time to time, by the Board.
- (6) The Chairman may undertake tours within India for carrying out the work of the Board or whenever occasioned in the interest of the work of the Board.

Provided that he shall keep the Government and the Board informed of his tours outside the State of Tamilnadu

#### **3.2 The powers of Member Secretary**

Subject to the overall control of the Chairman, the Member-secretary shall exercise the following powers, namely:-

- (1) The Member Secretary shall be chief executive officer of the Board and shall be responsible for the day-to-day and orderly functioning of the offices of the Board and he shall have all powers necessary therefor.
- (2) The Member-Secretary shall make all arrangements for holding meetings of the Board and its committees.
- (3) All orders and instructions of the Board shall be over the signature of the Member-Secretary or any other officer duly authorised by him in that behalf.
- (4) The Member-Secretary shall be the custodian of all movable properties and assets of the Board and shall be responsible for the proper upkeep and maintenance of all of them including vehicles, furniture, fittings and laboratory equipments. He shall also cause to duly maintain all registers, documents and records relating to all such properties and assets.
- (5) Subject to the general financial rules and service rules of the Government the Member-Secretary shall have power in respect of the following matters, namely:-
  - a. Transfer and posting of all employees subordinate to him.
  - b. Sanction of increments, leave including salary in lieu of leave surrendered, travelling allowance, medical expenses and loans and advances to all employees subordinate to him.

- c. Initiation of disciplinary proceedings against any employee subordinate to him.
- d. Awarding of any punishment on any employee for whom he is the appointing authority.
- e. Sanction of contingent expenditure.

(6) The Member Secretary shall be competent to settle all bills relating to sanctioned schemes for which there is a provision in the budget.

Provided that any non-recurring expenditure in excess of rupees one lakh shall be incurred only with the prior approval of the Chairman.

- (7) The Member-Secretary shall be competent to accord technical sanction for all estimates.
- (8) The Member Secretary shall have power to accept tenders not exceeding rupees three lakhs.
- (9) The Member-Secretary may exercise such other power as may be delegated to him, from time to time, by the Board.
- (10) With the approval of the Board, the Member Secretary may delegate any of his powers to any officer subordinate to him and may specify the conditions and limitations subject to him which such delegated powers may be exercised:

Provided that powers relating to appointment of employees, awarding of punishments, according technical sanction for any estimate relating to any scheme likely to cost more than rupees twenty-five thousand and sanction of bills of non-recurring expenditure exceeding rupees five thousands shall not be delegated.

(11) The Member Secretary may undertake tours within India for carrying out the work of the Board or whenever occasioned in the interest of the work of the Board:

Provided that he shall keep the Chairman, Board and the Government informed of his tours outside the State of Tamilnadu.

## **Chapter- 4 (Manual-3)**

### **Rules, regulations, instructions, manuals and records used by its employees for discharging its functions:**

#### **4.1 Acts**

The Tamil Nadu Pollution Control Board is empowered to carry out its functions under the provisions of the following Pollution Control Acts / Rules and Amendments issued thereafter.

- a) The Water (Prevention & Control of Pollution) Act, 1974, its amendments and Rules.
- b) The Air (Prevention & Control of Pollution) Act, 1981, its amendments and Rules.
- c) The Env. (Protection) Act, 1986 and rules framed there under.
- d) The Water (Prevention & Control of Pollution) Cess Act, 1977, its amendments and Rules.
- e) The Hazardous Waste (Management and Handling) Rules, 1989
- f) The Bio-Medical Waste (Management and Handling) Rules, 1998
- g) The Municipal Solid Waste (Management and Handling) Rules, 2000
- h) The Recycled Plastics Manufacture, and Usage Rules, 1999
- i) The Batteries (Management and Handling) Rules, 2001
- j) The Manufacture, Import and Storage of Hazardous Chemical Rules, 1989
- k) The Public Liability Insurance Act, 1991 and its amendments.
- l) The Noise pollution (Regulation and Control) Rules, 2000.
- m) The Chemical accidents (Emergency Planning, Preparedness and Response) Rules, 1996.
- n) The manufacture, Use, Import, Export & Storage of Hazardous Micro-organism Genetically Engineered Organism or Cells Rules, 1989.

## 4.2 Publications of Tamilnadu Pollution Control Board

1. Pollution Control Legislation Volume I & II Cost Rs. 250/-
2. Tamilnadu Pollution Control Board and You Cost Rs. 50/-  
Available at Tamilnadu Pollution Control Board, 76, Mount Salai, Guindy,  
Chennai- 600 032.

Telephone Nos: 22353134 to 22353139 & 22353141

Fax No: : 22353068

E-mail : [tnpcb@md3.vsnl.net.in](mailto:tnpcb@md3.vsnl.net.in)

Website : [www.tnpcb.gov.in](http://www.tnpcb.gov.in)

### **Chapter- 5 (Manual-4)**

**Particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formation of its policy or implementation thereof:**

The Board represents members from various Government departments, representatives from Agriculture, Fisheries and Industries. They participate in the policy making process of the Board. Complaints/petitions received from the public are investigated and redressed at various levels of the Board.

### **Chapter- 6 (Manual-5)**

**A statement of the categories of documents that are held by it or under its control:**

The Acts & rules enacted by the Central Government and the State Government and implemented by the Board are available with the Board. These documents are accessible to the public through the Public Information Officer, Assistant Information Officer and Appellate Authority designated by the Board at the Head Office and District Offices. Further particulars relating to issue of Consent to Establish, Consent to operate, Renewal consent and authorization to the respective industrial units, Collection of AAQ Data Collection of River Water Quality Data. NAMP (National Air Quality Monitoring Programme) data for cities like Chennai, Madurai, Salem, Coimbatore, Tuticorin and Trichy, NWMP (National Water Quality Monitoring Programme) data for rivers like Cauvery, Tamiraparani and hill station lake water data are available.

**Chapter- 7 (Manual-6)**

**A statement of the Boards, Councils, Committees and other bodies constituted as its part**

**List of Board Members**

<b>Sl.No.</b>	<b>Name and Designation</b>
1	Thiru VISHWANATH SHEGAONKAR, I.A.S., Principal Secretary / Chairman, Tamilnadu Pollution Control Board, 76 Mount Salai, Guindy, Chennai -600 032.
2	Dr. V. IRAI ANBU, I.A.S., Secretary to Government, Environment and Forests Department, Fort. St. George, Chennai -600 009
3	Thiru P. RAGHAVAN Joint Director Finance (BPE) Department Secretariat Fort. St. George, Chennai 600 009.
4	Thiru. K. AYYANU, B.E., Chief Inspector of Factories, Chepauk, Chennai 600 005.
5	Thiru. PANKAJ KUMAR BANSAL, I.A.S., Director of Town and Country Planning. Chengalvarayan Building, IV Floor 807 Anna Salai, Chennai 600 002
6	Dr.R.T.PORKAIPANDIAN, M.B.B.S., DPH., DIH., DHM., DFN., Director of Public Health and Preventive Medicine, Chennai - 600 006
	<b>Convenor</b>
7	Thiru. R. RAMACHANDRAN, M.E (PH), Member Secretary, Tamilnadu Pollution Control Board, 76 Mount Salai, Guindy, Chennai 600 032

<b>Representatives of Government undertakings</b>	
8	Thiru. GAGAN DEEP SINGH BEDI, I.A.S., Managing Director, TWAD Board, Chepauk, Chennai 600 005
9	Thiru. K. BALASUBRAMANIAN, B.E., Director (Generation)/TANGEDCO., Tamilnadu Electricity Board, Electricity Avenue, (NPKRR Maligai), 800, Anna Salai, Chennai-600 002.
<b>Representatives from Agriculture, Fisheries and Industries Department</b>	
10	Thiru. R. SHAICK JALALUDDIN Joint Director of Fisheries (Retired) 4/118-2 <sup>nd</sup> North Cross Street, Kabalseeswarar Nagar, Neelengarai, Chennai 600 041.
11	Thiru. GUMMUDIPOONDI K. VENU, Ex- MLA, 174. GNT. Road, Kavarapettai & Post, Gumudipoondi Taluk, Thiruvallur District 601 206.
12	Dr. ZACKRIAH SAIT, M.B.B.S., The Regional Chairman (South Region) Leather Export Promotion Council, M/s. Presidency Kid Leather Ltd., No.2165, L Block, 1 <sup>st</sup> Street, 12 <sup>th</sup> Main Road, Anna Nagar, Chennai 600 040
<b>Special Invitees</b>	
13	Tmt. MADHUMATHI KUMAR, DGM (P&SP) / General Manager (Dev.) i/c., SIPCOT, 194 Marshall Road, Chennai 600 008.
14	Thiru HARMANDER SINGH, I.A.S., Director of Industries and Commerce, (i/c) Chepauk, Chennai -600 005
15	Thiru T.S. SRINIVASAMURTHY, I.F.S. Director of Environment Department, Ground Floor, Panagal Building, Saidapet, Chennai 600 015.

### Chapter- 8 (Manual-7)

#### The names, designations and other particulars of the Public Information Officers:

Name & Designation under the Act	Phone Number & Fax e-mail	Official Address
1.Thiru.Jayakumar T.C. Ethiraju Public Information Officer	Office: 044-22353140 Fax: 044-22353068 <a href="mailto:tnpcb@md3.vsnl.net.in">tnpcb@md3.vsnl.net.in</a>	76, Mount Salai, Guindy, Chennai-600 032
2.R. Ramachandran Appellate Authority	Office: 044-22353145 Home: 044-24732870 Fax: 044-22353155 <a href="mailto:tnpcb@md3.vsnl.net.in">tnpcb@md3.vsnl.net.in</a>	76, Mount Salai, Guindy, Chennai-600 032
3.District Officers as Public Information Officer		

### RIGHT TO INFORMATION

The Officers as notified below are appointed for the purpose of carrying out the provisions of the Right to Information Act, 2005

#### DISTRICT OFFICES:

Sl. No.	Name & Designation	District Office	Area Covered (Revenue District)	Address	Office Telephone / Fax
1	R. Ramasubbu, DEE	Ambattur	Ambattur & Ponneri	77A, South Avenue Road, Ambattur Industrial Estate, Chennai - 600 058.	044 - 26246522
2	R.Sarasavani, DEE	Chennai	Chennai	No.950/1, Poonamalle High Road, P.H.Road, Arumbakkam, Chennai - 600 106.	044 - 26268603
3	K. Kamaraj, DEE	Coimbatore	Part of Coimbatore Mettupalayam, Pollachi, Udumalaipet and Valparai Taluks.)	J. Kapila Towers 266, Mettupalayam Road, Coimbatore- 641 043	0422 - 2431139 2444608

4	A. Raja, DEE	Cuddalore	Cuddalore	No 21-A, Siva Complex, Imperial Road, Thiruppapuliyur, Cuddalore - 607 002.	04142 - 221867
5	A.R. Krishnaram, DEE (i/c)	Dindigul	Dindigul and Theni	Plot No. 44, Jayaraj Bhavan, 9 <sup>th</sup> Cross Street, Thiruvalluvar Salai, Dindigul - 624 003.	0451 - 2423166
6	M.Vijayalakhmi, AEE	Theni	Theni functioning at Dindigul	Plot No. 44, Jayaraj Bhavan, 9 <sup>th</sup> Cross Street, Thiruvalluvar Salai, Dindigul - 624 003.	0451 - 2423166
7	M. Malaiyandi, DEE (i/c)	Erode	Erode, Bhavani and Satyamangalam	DV Complex, Ist floor, 155A, Nehru Street, Near RR Lodge, Erode - 638 001.	0424 - 2251592
8	N. Rajagopal, DEE	Hosur	Krishnagiri and Dharmapuri	Plot No. 140A, SIPCOT Industrial Complex, Hosur - 635 126	04344 - 278922
9	K. Kumar, DEE	Part of Kancheepuram Dist. At Maraimalai Nagar	Tambaram, Chenglepattu, Thirukazhukundram & Cheyyur.	Maraimalai Adigalar Street, Next to Municipal Office, Maraimalai Nagar, Chennai - 603 209.	044 - 27454422
10	S.Shanmugasundaram, DEE	Karur	Karur	No.26, Ramakrishnaopuram, West, Karur-639 001	04234 - 230522
11	A.R. Krishnaram, DEE	Madurai	Madurai	SIDCO Industrial Estate Kappalur, Thirumangalam Taluk, Madurai-625 008	0452 - 2489503
12	P. Kamaraj, AEE	Sivagangai	Sivagangai functioning at Madurai	668& 669, SIDCO Industrial Estate Kappalur, Thirumangalam Taluk, Madurai-625 008	0452 - 2489503
13	P. Kirupanandarajan, AEE	Nagercoil	Kaniyakumari	22/15, Paravatha Varthinee Street, (near Collectorate Signal), Nagercoil - 629 001	04652 - 229442
14	K. Gokuladas, DEE	Namakkal	Namakkal	597, Salem Main Road, P.S.K Towers, Namakkal - 637 001	04286 - 276725
15	C. Muthukani, DEE	Perundurai	Perundurai, Kankegyam, Dharapuram and	Ist floor, V.R.V. Complex, 21, Bhavani Road, Perundurai-638	04294- 225590

			Gopichettipalayam	052.	
16	R. Lakshmi, DEE	Pudukkottai	Pudukkottai	6107/1, Kalyanaramapuram First Floor Thirukokarnam Pudukkottai - 622 002	04322 - 220888
17	A. Thangapandian, DEE	Salem	Salem	"Siva Tower" Post Box No. 457 1/276, Meyyanur Main Road, Salem - 635 004	0427 - 2448526
18	K. Elankumaran , DEE	Sriperumbudur at Padappai	Kancheepuram, Utiraperur, Sripermbudur and Madurantagam	539/3, Bazaar Street, Balaji Complex, Padappai 601 301.	044 - 27174524
19	M.Manhoran, DEE	Virudhunagar	Virudhunagar and Ramnad	6/26, Gangai Street, Madurai Road, Virudhunagar-626001	04562 - 242442
20	S.Rajan, DEE	Thiruvallur	Thiruvallur, Gumidipoondi, Uthukottai, Tirutani, Poonamalle & Pallipattu	43/397A, Annai Indira Gandhi Road, Rajajipuram, Phase-II, Thiruvallur- 602001	044 - 27664425
21	A. Rengasamy, DEE,	Trichy	Trichy	No.25, Developed Plots, Thuvakudy Trichy - 620 015	0431 - 2501588
22	R. Vijayabaskaran, DEE	Tirunelveli	Tirunelveli	30/2, SIDCO Industrial Estate, Pettai, Tirunelveli - 627 010	0462 - 2342931
23	R. Kannan, DEE	Tiruppur	Part of Coimbatore (Avinashi, Palladam, Tiruppur Taluks)	Kumaran Complex Kumaran Road, Tiruppur - 641 601	0421 - 2207199
24	M.Murugan, DEE	Tuticorin	Tuticorin	C7 & C9, SIPCOT Industrial Complex, Meelavittan, Tuticorin - 628 003	0461 - 2341298
25	R. Mathivanan, DEE	Vaniyambadi	Part of Vellore Dist. (Vaniyambadi, Tiruppathur,	21/2, BI, C.L. Haji Ad- bul Subham Street, C.L.Road,	04174 - 224831

			Gudiyatham and Katpadi Taluks)	Vaniyambadi-635 751	
26	M. Panner Selvam , DEE	Vellore	Part of Vellore Dist. (Arcot, Walajah, Arakkonam Taluks) and Thiruvannamalai District.	Post Box No.632, Auxilium College Road, Opp. Auxilium College, Gandhi Nagar, Vellore - 632 006	0416 - 2242700
27	S. Charles Rodriquez, DEE	Thiruvannamalai	Part of Vellore Dist. (Arcot, Walajah, Arakkonam Taluks) and Thiruvannamalai District.	541/B, Ashok Nagar, Venkikal Village, Thiruvannamalai	04175 - 2331188
28	V. Nalina, DEE	Nagapattinam	Nagapattinam and Tiruvarur	14, Perumal Sannathi Street, Nagapattinam - 611 001	04365 - 221832
29	G. Gopalakrishnan. DEE	Thanjavur	Thanjavur	Door No. 3, 4 <sup>th</sup> Cross Street, Sri Ram Nagar, Reddipalayam Road, Thanjavur - 613 004	04362 - 240558
30	S. Arumugam, DEE	Villupuram	Villupuram	4/308, Ellis Chatram Road, Villupuram - 605 602	04146 - 259955
31	K. Kamaraj, DEE(a/c)	Udhagamandalam	The Nilgiris	Post Box No. 52, 7-A, Convent Road, St. Mary's Hill, Uthagamandalam 643 001	0423 - 2443109

## **Chapter- 9 (Manual-8)**

### **Procedure followed in the decision making process**

The TNPC Board is headed by the Chairman and it constitutes with Member Secretary and members. The Officers of the Board are under the control of Member Secretary.

#### **9.1 Personnel and Administrative Wing:**

The Personnel and Administrative Branch is headed by Manager (Per & Admn) and Deputy Manager (P).

Personnel Branch is looking after the personnel matters relating to Engineering service, Scientific and ministerial service.

The Administration Branch is looking after the works relating to tools and plants, stationery, record, despatch, tapal, etc.

#### **9.2 Finance & Accounts Wing:**

1. The Board functions within the frame of the rules laid out in:
  - a. The Tamil Nadu Water (Prevention & Control of Pollution) Rules, 1983,
  - b. The Tamil Nadu Financial Code; and
  - c. Such other orders issued by the Government of Tamil Nadu from time to time.
2. The Board is self financed and does not receive any grants from the Government, for its operation. To exercise control on expenditure and monitor the collection of revenue, an Annual Budget for Capital Revenue Receipts and payments is prepared and got approved by the Board. The approved budget is communicated to all the Unit Offices and Heads of Wings in the Corporate office. Reasonable measures are taken to ensure that the limits set by the budget are adhered to.

3. As the Board is not receiving any grants or subsidy from Government of Tamilnadu or financial assistance from Government of India the Board does not come under the purview of A.G's Audit. The Accounts of the Board are audited by a Statutory Auditor (duly qualified to act as an auditor of Companies under Section 226 of the Companies Act) appointed by the State Government on the advice of the Comptroller and Auditor General of India. The Board has an Internal Audit Wing for concurrent audit of its activities.

### **9.3 Technical Wing:**

To implement various environment legislations, the Board issues Consent to Establish/Consent to operate to the industries under the Water & Air and Acts and Authorization under Various Rules of Environment (Protection) Act.

Application forms are issued in District Offices for red, orange and green category of industries seeking consent under the Water and Air Acts. Similarly applications for authorisation under Hazardous Waste Rules, Municipal Solid Waste Rules, Bio-Medical Wastes Rules are also issued at District Office.

Applications for consent are received in the District Office and the field officers make inspection of the industry /site and assess the details furnished, site suitability, adequacy of pollution control measures, facilities etc. and furnish their report to Head Office in case of Red Category and process the file in the district office in case of orange and green category industries.

Issue of consent to all Red category industries is decided by the Board Office (Corporate Office). The application along with the Inspection Reports received from the Field Office are processed by the respective Assistant Engineers / Asst. Environment Engineers / Joint Chief Environmental Engineers and put up to the Member Secretary and Chairman before placing the subject to the Sub-Committee (Incase of Red Large Scale Industries) and before Consent Clearance Committee (Incase of Red Medium and Small Scale Industries) to consider the issue of consent to the units.

In case of Orange and Green category industries, the issue of consent to the unit is decided by the respective District Offices.

Similarly, consent to operate to all red category industries is issued by the Board Office (After ensuring the complete compliance with the conditions of Consent to Established) to all Red category industries and for all Orange and Green category industries by the respective District Offices. Renewal of the consent to Red Medium and Large industries is considered by the Board Office and for all other category of industries by the respective District Offices.

Similarly, issue of Authorization / NOC under all Rules of Environment (Protection) Act, as decided by the Board Office.

**CHAPTER- 10 (MANUAL-9)****Directory of its officers and employees:**

S. No	OFFICERS NAME	OFFICERS DESIGNATION	TELEPHONE NO.	
			Office	Resi.
1	Thiru Vishwanath Shegaonkar,I.A.S.,	Chairman	22353076	26261144
2	Thiru. R. Ramachandran	Member-Secretary	22353145	24732870
3	Thiru. S. Balaji	Addl. Chief Env. Engineer	22353146	24615007
4	Tmt. M.Shanthi	Financial Advisor	22353591	24710091
5	Thiru. Jayakumar T.C. Ethiraj	Joint Chief Env. Engineer	22353140	25010937
6	Thiru. R. Mohan Naidu	Joint Chief Env. Engineer	22353147	26186643
7	Thiru. R. Kumar	Joint Chief Env. Engineer	22353148	26531445
8	Thiru. N.Sundara Gopal	Joint Chief Env. Engineer	22200411	--
9	Thiru A.Palaniswamy	Joint Chief Env. Engineer	22353144	22246048
10	Dr. K.Karthikeyan	Joint Chief Env. Engineer Director (ETI)	22353159	--
11	Thiru D.Sekar	Joint Chief Env. Engineer	22353151	--
12	Thiru. S.Selvan	Joint Chief Env. Engineer	8754425663	--
13	Tmt. K.Chitra	Senior Manager (F&A)	22200555	24492482
14	Thiru. A. Krishnamoorthy	Environmental Engineer	22353134-39	--
15	Thiru. A. Joseph Pandiraj	Environmental Engineer	22353134-39	--
16	Thiru. R.Rajamanickam	Environmental Engineer	22353134-39	--
17	Thiru. R.Umayakunjaram	Environmental Engineer	22353134-39	--
18	Thiru. R. Ravikumar	Environmental Engineer	22353134-39	--
19	Thiru K.Dhanasekaran	Manager (Per.& Admn.) (i/c)	22353150	
20	Thiru. C. Sivalingam	Public Relation Officer	22353134-39	22583286

**OFFICE ADDRESS OF ADVANCED ENVIRONMENTAL LABORATORIES,  
DISTRICT ENVIRONMENTAL LABORATORIES AND MOBILE  
ENVIRONMENTAL LABORATORY**

**ADVANCED ENVIRONMENTAL LABORATORIES**

<p><b>LABORATORIES</b> Annexe Building, Tamil Nadu Pollution Control Board 76, Mount Salai, Guindy, Chennai - 600 032. Phone : 044 - 22301598</p>	<p><b>P.V. Marimuthu</b> Deputy Director (Lab) <b>Dr. V. Chandra Sekar</b> Deputy Director (Lab)</p>
<p><b>AEL-Chennai</b> <b>The Assistant Director</b> Annexe Building, Tamil Nadu Pollution Control Board 76, Mount Salai, Guindy, Chennai - 600 032. Phone : 044 - 22301598</p>	<p><b>AEL-Chennai (Hazardous Waste Wing)</b> <b>The Assistant Director</b> Annexe Building, Tamil Nadu Pollution Control Board 76, Mount Salai, Guindy, Chennai - 600 032. Phone : 044 - 22301598</p>
<p><b>AEL-Salem</b> The Assistant Director, Tamil Nadu Pollution Control Board P.B.No. 457, Siva Tower, 1/276, Meyyanur Main Road, Salem - 635 004.</p>	<p><b>AEL-Madurai</b> The Assistant Director, Tamil Nadu Pollution Control Board SIDCO Industrial Estate, Kappalur, Thirumangalam Taluk, Madurai – 625 008</p>

**DISTRICT ENVIRONMENTAL LABORATORIES**

<p><b>Ambattur</b> The Chief Scientific Officer, District Environmental Laboratory Tamil Nadu Pollution Control Board 77-A, South Avenue Road Ambattur Industrial Estate, Ambattur, Chennai - 600 058. Phone : 044 – 26350560</p>	<p><b>Chennai</b> The Deputy Chief Scientific Officer, District Environmental Laboratory Tamil Nadu Pollution Control Board P.N. 950/1, Poonmallee High Road Arumbakkam, Chennai 600 106.</p>
<p><b>Coimbatore</b> The Assistant Director, Advanced Environmental Laboratory, Tamil Nadu Pollution Control Board 136-D, Swamy Iyer New Street, Ganga Garden, Coimbatore - 614 001. Phone : 0422 – 2340174</p>	<p><b>Cuddalore</b> The Assistant Director, Advanced Environmental Laboratory, Tamil Nadu Pollution Control Board 65, 1<sup>st</sup> Floor, Sekar Nagar, Nellikuppam Main Road, Cuddalore - 607 001. Phone: 04142 – 233332</p>

<p><b>Dindigul</b> The Deputy Chief Scientific Officer, District Environmental Laboratory Tamil Nadu Pollution Control Board No. 44, Jaraja Bhavan 9th Cross Street, Thiruvalluvar Salai Dindigul - 624 003. Phone : 0451 2428591</p>	<p><b>Hosur</b> The Deputy Chief Scientific Officer, District Environmental Laboratory Tamil Nadu Pollution Control Board 149-A, Sipcot Complex, Near Dharga, Hosur - 635 126. Phone : 04344 - 278885</p>
<p><b>Trichy</b> The Deputy Chief Scientific Officer, District Environmental Laboratory Tamil Nadu Pollution Control Board 25, Developed Plots, Thuvakudi, Trichy – 620 015.</p>	<p><b>Thoothukudi</b> The Deputy Chief Scientific Officer, District Environmental Laboratory Tamil Nadu Pollution Control Board C-7, C-9, SIPCOT Industrial Complex, Meelavittan, Thoothukudi – 628 008.</p>
<p><b>Tiruppur</b> The Chief Scientific Officer, District Environmental Laboratory Tamil Nadu Pollution Control Board Kumaran Comple, 2<sup>nd</sup> Floor, Kumaran Road, Tiruppur – 641 601</p>	<p><b>Tirunelveli</b> The Deputy Chief Scientific Officer, District Environmental Laboratory Tamil Nadu Pollution Control Board 30/2, SIDCO Industrial Estate, Pettai, Tirunelveli – 627 010</p>
<p><b>Vellore</b> The Deputy Chief Scientific Officer, District Environmental Laboratory Tamil Nadu Pollution Control Board Auxilium College Road, Opp. Auxilium College, Gandhi Nagar, Vellore - 632 006.</p>	

### Chapter – 11 (Manual – 10)

The monthly remuneration received by the Officers and employees in Corporate Office including the system of compensation as provided in its regulation.

**The Pay details of Corporate Office staff members as on 3.03.2011 are as follows**

SL.No.	NAME	DESIG	SCALE OF PAY	GROSS PAY
1	ALAGIRISAMY J	ADDITIONAL MANAGER	15600-39100	39818
2	SHANKAR.T	ADDITIONAL MANAGER	9300-34800	39412
3	KESAVARAJAN.G	ADDITIONAL MANAGER	15600-39100	39137
4	DHANASEKARAN. K	ADDITIONAL MANAGER	15600-39100	40442
5	RAMATHILAGAR.S	ADDITIONAL MANAGER	15600-39100	39488
6	MURALIDHARAN M	ASSISTANT ENGINEER	9300-34800	37964
7	BHARATHIDASAN S	ASSISTANT ENGINEER	15600-39100	43458
8	NAGARAJAN V .Dr.	ASSISTANT ENGINEER	15600-39100	43545
9	ETHIRAJAN.R.	ASST ENV ENGINEER	15600-39100	43878
10	SUJATHA PRAKASH	ASSISTANT ENGINEER	15600-39100	43545
11	RATHI T	ASSISTANT ENGINEER	15600-39100	43545
12	VIJAYARAJAN S	ASSISTANT ENGINEER	15600-39100	42298
13	RAJENDRAN.S	ASSISTANT ENGINEER	9300-34800	38341
14	PREMA M	ASSISTANT ENGINEER	6500-200-11500	18549
15	SELVAM.S.	ASSISTANT ENGINEER	6500-200-11500	22461
16	INDIRA.B	ASSISTANT ENGINEER	6500-200-11500	21243
17	SUGANTHI RANI P	ASSISTANT ENGINEER	6500-200-11500	21243
18	SEHAR.T	ASST ENV ENGINEER	15600-39100	47112
19	MALARVIZHI S	ASST ENV ENGINEER	15600-39100	44357
20	RAGHUPATHY S	ASST ENV ENGINEER	15600-39100	44357
21	PRAKASH.K	ASST ENV ENGINEER	15600-39100	44647
22	KUMAR M	ASST ENV ENGINEER	15600-39100	46894
23	VELAZHAGAN D	ASST ENV ENGINEER	15600-39100	36240
24	CHITRA.R	ASST ENV ENGINEER	15600-39100	43458
25	HILDAVIOLETSNANTHASEELI.J	ASSISTANT MANAGER	9300-39100	27639
26	SELVARAJ J	ASSISTANT MANAGER	9300-34800	31232
27	VISALAKSHI P	ASSISTANT MANAGER	9300-34800	31971
28	RAJESWARI S N V	ASSISTANT MANAGER	9300-34800	31971
29	VIJAYAM A	ASSISTANT MANAGER	9300-34800	30002
30	RADHAKRISHNAN P	ASSISTANT MANAGER	9300-34800	30002
31	MALLIKA S	ASSISTANT MANAGER	9300-34800	30002
32	SUSEELA M	ASSISTANT MANAGER	9300-34800	30321
33	VASANTHA L	ASSISTANT MANAGER	9300-34800	31649
34	SANKARA SUBRAMANIAN S	ASSISTANT MANAGER	9300-34800	29509
35	K RAJALAKSHMI	ASSISTANT MANAGER	9300-34800	29509
36	ANTONY ARUL SUNDARI A K	ASSISTANT MANAGER	9300-34800	29190
37	GUNASEKARAN M	ASSISTANT MANAGER	9300-34800	34398
38	ANBALAGAN.S	ASSISTANT MANAGER	9300-34800	27639
39	HAJIRA ASMA E	ASSISTANT MANAGER	9300-34800	29176
40	DHANDAPANI.R.	ASSISTANT MANAGER	9300-34800	34269
41	SUMATHY.M	ASSISTANT MANAGER	9300-34800	29205
42	LEELA SUNDARABAI V	ASSISTANT MANAGER	9300-34800	28117
43	LEEMAMARY	ASSISTANT MANAGER	9300-34800	27294
44	VIMALA S	ASSISTANT MANAGER	9300-34800	27265

45	DESABANDU M	ASSISTANT	5200-20200	20111
46	SURIYAKALA K	ASSISTANT	5200-20200	19747
47	RENGANATHAN.P.K	ASSISTANT	5200-20000	19457
48	BHANUMATHY S	ASSISTANT	5200-20200	18169
49	PACHAIAPPAN S	ASSISTANT	5200-20200	18416
50	MANIVANNAN M	ASSISTANT	5200-20200	16290
51	TAMILSELVI J	ASSISTANT	5200-20200	19471
52	GANESH R	ASSISTANT	5200-20200	19747
53	IRUDAYARAJ PINHEIRO	ASSISTANT	5200-20200	19747
54	KRISHNAN.C	ASSISTANT	5200-20200	14231
55	KALACHELVI R	ASSISTANT	5200-20200	15435
56	USHA. K	ASSISTANT	5200-20200	15029
57	RAMANI K.G	ASSISTANT	5200-20200	15029
58	KUMUTHAVALLI. P.R	ASSISTANT	5200-20200	15029
59	MANI.C	ASSISTANT	5200-20200	15000
60	SUGANTHA MAGESH	ASSISTANT	5200-20200	12038
61	BALAJI.G.S	ASST DRAFTS MAN	5200-20200	23672
62	KANNAN V	M.C.RIDER	5200-20200	19128
63	MUSTAQ AHMED B	ASST DRAFTS MAN	5200-20200	19035
64	KANAGARAJ.G.DR	CHIEF SCIEN.OFFICER	15600-39100	52767
65	RAJA.S	DEPUTY MANAGER	9300-34800	35544
66	MADHANA GOPAL.T	DEPUTY MANAGER	9300-34800	37240
67	SAVARIAMMAL.S	DEPUTY MANAGER	9300-34800	37240
68	ILANGOVAN .S	DEPUTY MANAGER	9300-34800	36573
69	PALANIAPPAN.P	DEPUTY MANAGER	9300-34800	36573
70	VENKATESAN.N	DEPUTY MANAGER	9300-34800	36573
71	SANKAR V	DEPUTY MANAGER	9300-34800	35602
72	RANI K	DEPUTY MANAGER	9300-34800	35602
73	RAVI K M	DATA ENTRY OPERATOR	9300-34800	25412
74	LOGANATHAN. L	DRIVER	5200-20200	23145
75	LIYAKATH ALI E M	DRIVER	5200-20200	23044
76	GOVINDARAJULU T R	DRIVER	5200-20200	22957
77	CHANDRAN S	DRIVER	5200-20200	22957
78	MUNUSAMY D	DRIVER	5200-20200	19903
79	MANI C	DRIVER	5200-20200	21959
80	SELVAM M	DRIVER	5200-20200	20741
81	SEBASTIAN.S	DRIVER	5200-20200	20741
82	SELVIN. V	DRIVER	5200-20200	23029
83	RAJAGURU K	DRIVER	5200-20200	21959
84	RAGHU N	DRIVER	5200-20200	23580
85	ARUMUGAM.R	DRIVER	5200-20200	16341
86	KRISHNAMOORTHY A	ENVIRONMENTAL ENGIN- EER	15600-39100	52404
87	JOSEPH PANDIA RAJ.A	ENVIRONMENTAL ENGIN- EER	15600-39100	48779
88	RAVIKUMAR.R	ENVIRONMENTAL ENGIN- EER	15600-39100	48634
89	RAJAMANICKAM R	ENVIRONMENTAL ENGIN- EER	15600-39100	49142
90	UMAYAKUNJARAM R	ENVIRONMENTAL ENGIN- EER	15600-39100	40906
91	SARASAVANI R	ENVIRONMENTAL ENGIN- EER	15600-39100	47315
92	MARIMUTHU K	ELECTRICIAN	5200-20200	16562
93	BALASUBRAMANIAN V	ENVIRONMENTAL ENGIN- EER	15600-39100	40819
94	DR.SAIPRASAD P	DY.CHIEF SCIEN.OF-	15600-39100	50142

		FICER		
95	VIJAYAKUMAR N	FIELD ASSISTANT	5200-20200	23396
96	RAVISHANKER E M	GENERAL ASSISTANT	9300-34800	27265
97	CHAKRAPANI V	GENERAL ASSISTANT	9300-34800	26815
98	PALANIVELU.T	GENERAL ASSISTANT	5200-20200	23353
99	THARANIKUMAR S V	GENERAL ASSISTANT	9300-34800	25035
100	GANDHIMATHI V	GENERAL ASSISTANT	9300-34800	27046
101	BALAKRISHNAN D	GENERAL ASSISTANT	9300-34800	27120
102	HAMSAVENI.P	GENERAL ASSISTANT	9300-34800	27120
103	JAMEELA KHAN	GENERAL ASSISTANT	5200-20200	22947
104	KARUNANITHI.M	GENERAL ASSISTANT	5200-20200	22947
105	UMA G	GENERAL ASSISTANT	9300-34800	24701
106	BASKARAN.S	GENERAL ASSISTANT	5200-20200	22338
107	MURALE.S	GENERAL ASSISTANT	5200-20200	23338
108	PERIYASAMY . K	GENERAL ASSISTANT	5200-20200	23138
109	PREMA KUMARI.V	GENERAL ASSISTANT	5200-20200	21601
110	PANDISELVAM S G	GENERAL ASSISTANT	5200-20200	21845
111	ESWARI R	GENERAL ASSISTANT	5200-20200	21845
112	KALAIVANAN A.K	GENERAL ASSISTANT	5200-20200	21845
113	MALLIKA.M	GENERAL ASSISTANT	5200-20200	21645
114	RAJI B	GENERAL ASSISTANT	5200-20200	21630
115	HARIMURTHY P	GENERAL ASSISTANT	5200-20200	21845
116	KASTURI C	GENERAL ASSISTANT	5200-20200	21845
117	AERONSE V	GENERAL ASSISTANT	5200-20200	21845
118	SAMUNDEESWARI M	GENERAL ASSISTANT	5200-20200	21845
119	SAROJINI . K	GENERAL ASSISTANT	5200-20200	21601
120	ELANGO R	GENERAL ASSISTANT	5200-20200	21601
121	BRITTOLINE SAHAYA TERINE	GENERAL ASSISTANT	5200-20200	22138
122	THANGACHAMY R	GENERAL ASSISTANT	5200-20200	21601
123	AUXILIA E	GENERAL ASSISTANT	5200-20200	21558
124	ROSE MARY P	GENERAL ASSISTANT	5200-20000	20724
125	DHANAPPAUL.S	GENERAL ASSISTANT	5200-20200	23715
126	SEKAR.D	JOINT CHIEF ENV.ENGINEER	37400-67000	70645
127	SELVAN.S	JOINT CHIEF ENV.ENGINEER	37400-67001	70645
128	KARTHIKEYAN.K.Dr	JOINT CHIEF ENV.ENGINEER	37400-67000	70645
129	KUMAR R	JOINT CHIEF ENV.ENGINEER	37400-67000	76866
130	MOHAN NAIDU R	JOINT CHIEF ENV.ENGINEER	37400-67000	76866
131	PALANISWAMY. A	JOINT CHIEF ENV.ENGINEER	37400-67000	76866
132	SUNDARA GOPAL.N	JOINT CHIEF ENV.ENGINEER	37400-67000	76866
133	BALAJI S Dr	ADDL CHIEF ENV.ENGINEER	37400-67000	79215
134	JAYAKUMAR TC ETHIRAJU	JOINT CHIEF ENV.ENGINEER	37400-67000	76866
135	SUNDARARAJAN E	JUNIOR PROGRAMMER	9300-34800	27207
136	THERASA MARIA THANAM J	LIBRARIAN G1	15600-39100	44270
137	VELUSAMY S	LIBRARIAN G2	9300-34800	26453
138	MADHUSUDANA RAO T S	MANAGER	15600-39100	42225
139	CHITRA K	MANAGER	15600-39100	48881
140	RAMACHANDRAN. R	MEMBER SECRETARY	37400-67000	98978
141	SEKAR M	OFFICE ASSISTANT	4800-10000	15783

142	ELANGO VAN T	OFFICE ASSISTANT	4800-10000	15819
143	SRIDHARAN V (SPG)	OFFICE ASSISTANT	4800-10000	15769
144	VEERAMUTHU M (SPG)	OFFICE ASSISTANT	4800-10000	15882
145	SRIRAM J	OFFICE ASSISTANT	4800-10000	15569
146	DURAIRASU P	OFFICE ASSISTANT	4800-10000	15998
147	LAKSHMIPATHY P	OFFICE ASSISTANT	4800-10000	15322
148	RAJENDRAN A	OFFICE ASSISTANT	4800-10000	15885
149	MURALI R	OFFICE ASSISTANT	4800-10000	15946
150	MUNUSAMY V	OFFICE ASSISTANT	4800-10000	15885
151	MOHAN RAVIKUMAR R (SPG)	OFFICE ASSISTANT	4800-10000	15769
152	SRINIVASAN K	OFFICE ASSISTANT	4800-10000	15812
153	ASHOK KUMAR V	OFFICE ASSISTANT	4800-10000	15032
154	SHANMUGADOSS R	OFFICE ASSISTANT	4800-10000	15798
155	PANDIAN V	OFFICE ASSISTANT	4800-10000	13344
156	ARUNBABU G	OFFICE ASSISTANT	4800-10000	13344
157	JAYACHANDRAN.V	OFFICE ASSISTANT	4800-10000	13482
158	MEERA L	OFFICE ASSISTANT	4800-10000	15235
159	K.DHANASEKARAN	OFFICE ASSISTANT	4800-10000	15885
160	ARUNAGIRI.K	OFFICE ASSISTANT	4800-100000	13482
161	MOHAMMED SAIFUDEEN I	OFFICE ASSISTANT	4800-10000	13482
162	SIVALINGAM C	PUBLIC RELATION OF- FICER	15600-39100	48692
163	GOVINDARAJ D	RECORD CLERK	5200-20200	16463
164	NEDUMARAN R	RECORD CLERK	5200-20200	16434
165	PARI M	RECORD CLERK	5200-20200	16434
166	RACHEL SAMADHANAM A	STENO TYPIST	9300-34800	30104
167	RADHA NAGARAJAN	STENO TYPIST	9300-34800	30104
168	SUMATHY R S	STENO TYPIST	9300-34800	30568
169	PAUL THANGAM T	STENO TYPIST	9300-34800	30568
170	SOMASUNDARAM.C	STENO TYPIST	9300-34800	33660
171	SUBA THIAGARAJAN	STENO TYPIST	9300-34800	30423
172	MARY.S	STENO TYPIST	9300-34800	30423
173	RAMESH.A	STENO TYPIST	9300-34800	28480
174	PUSHPAM P	STENO TYPIST	9300-34800	30423
175	MALLIGA V	STENO TYPIST	9300-34800	30423
176	SIVAKUMAR S	STENO TYPIST	9300-34800	30423
177	MAGESH KUMAR J	STENO TYPIST	9300-34800	30423
178	RAGHURAMAN C	STENO TYPIST	9300-34800	30423
179	CHANDRA.T	STENO TYPIST	9300-34800	33660
180	RAMESH. P	STENO TYPIST	9300-34800	27726
181	PITCHAMMAL.S	STENO TYPIST	9300-34800	32577
182	VASANTHI.V	STENO TYPIST	9300-34800	27726
183	GIRIJA.G	STENO TYPIST	9300-34800	30104
184	ANBUKARASI R	TELEPHONE OPERATOR	9300-34800	26467
185	SUGANTHI.S	TELEPHONE OPERATOR	9300-34800	26467
186	GOPALAKRISHNAN M	TECHNICAL ASSISTANT	9300-34800	29522
187	VASUKI P	TYPIST	5200-20000	20855
188	GOWRI R S	TYPIST	5200-20000	23491
189	RAJANI.V	TYPIST	5200-20000	22084
190	THARANITHARAN.E	TYPIST	5200-20000	15703
191	MALA V	TYPIST	5200-20000	14703
192	SWEETLINE JEMMI . N	TYPIST	5200-20000	15109
193	KAMARAJ G	TYPIST	5200-20000	15109
194	GUNASEKARAN.I	TYPIST	5200-20000	14703
195	VISWANATH SHEGAONKAR I.A.S	CHAIRMAN		107286

196	SHANTHI.M	FINANCIAL ADVISOR	37400-67000	67237
197	SANTHAKUMAR K	ASSISTANT ENGINEER	15600-39100	41022
198	RAJENDRAN.G.	ASSISTANT ENGINEER	9300-34800	40728
199	AMARESAN.K.	DRIVER	5455-115-8905	14002
200	RAJU.K.	DRIVER	5335-90-8255	11023
201	MAHADEVAN S V	ASSISTANT MANAGER	9300-34800	30321
202	JAYARAM JAYASUNDAR	ASSISTANT	5200-20000	23092
203	GOPI R	ASSISTANT	5200-20000	19471
204	DHANARAJ V	ASSISTANT	5200-20000	19210
205	MOHAN.R	ASSISTANT DIRECTOR LAB	15600-39100	57469
206	THIAGARAJAN.V	ASSISTANT DIRECTOR LAB	15600-39100	53829
207	ELLAPPAN E	CLEANER	4800-10000	15163
208	MARIMUTHU P V	DEPUTY DIRECTOR LAB	15600-39100	57933
209	DR.CHANDRASEKARAN.V	DEPUTY DIRECTOR LAB	15600-39100	62225
210	SAKTHIVEL.P	DY.CHIEF SCIEN.OF-FICER	15600-39100	48421
211	ASOKAN T	DY.CHIEF SCIEN.OF-FICER	15600-39100	48682
212	DHANASEKARAN R	DY.CHIEF SCIEN.OF-FICER	15600-39100	48682
213	DR. SUKUMAR S	DY.CHIEF SCIEN.OF-FICER	15600-39100	50030
214	ANBU D	DY.CHIEF SCIEN.OF-FICER	15600-39100	48682
215	BACKIALAKSHMI R	DY.CHIEF SCIEN.OF-FICER	15600-39100	48682
216	DEVAKAR S	DRIVER	5200-20200	21959
217	MANI.V	DRIVER	5200-20200	23914
218	ARUL DHAS S	ELECTRICIAN	5200-20200	21155
219	ARUL C	ELECTRICIAN	5200-20200	21155
220	KASTHURI B	ES ENVIRONMENTAL SCIENTIST	15600-39100	47608
221	RAJENDRAN V	ES ENVIRONMENTAL SCIENTIST	15600-39100	47116
222	GAYATHRI V N	DY.CHIEF SCIEN.OF-FICER	15600-39100	48421
223	MYTHILI M	ENVIRONMENTAL SCIENTIST	15600-39100	46608
224	ASHA KUMARI L	ENVIRONMENTAL SCIENTIST	15600-39100	46608
225	NAVAMANUEL JOEBHAI S	ENVIRONMENTAL SCIENTIST	15600-39100	46608
226	VIJAYALAKSHMI P	ENVIRONMENTAL SCIENTIST	9300-34800	38084
227	KAVITHA LEONARD	ENVIRONMENTAL SCIENTIST	9300-34800	37446
228	UMA K	ENVIRONMENTAL SCIENTIST	9300-34800	29642
229	DEVI SIVA SANKARI B	ENVIRONMENTAL SCIENTIST	9300-34800	28859
230	SIVAKUMAR. D	ENVIRONMENTAL SCIENTIST	15600-39100	46608
231	ELANGAN A	FIELA ASSISTANT	5200-20200	22974
232	MALAKONDIAH U K	FIELA ASSISTANT	5200-20200	22974
233	TAMILSELVAN K	FIELA ASSISTANT	5200-20200	22974
234	MANI M	FIELA ASSISTANT	5200-20200	22902
235	RAJENDRAN R	FIELA ASSISTANT	5200-20200	22902
236	RAJU A	FIELA ASSISTANT	5200-20200	17472
237	DHANARAJ S	FIELA ASSISTANT	5200-20200	17472

238	DEVARAJAN T	FIELD ASSISTANT	5200-20200	17472
239	PALANI R	FIELD ASSISTANT	5200-20200	17472
240	BALA KUMAR J	FIELD ASSISTANT	5200-20200	17472
241	RAVIKUMAR R	FIELD ASSISTANT	5200-20200	17718
242	CHITHRALAKSHMAN.R.M	LAB ATTENDER	5200-20200	13073
243	DINESH B	FIELD ASSISTANT	5200-20200	14030
244	KOUSALYA. B UEL ON PA	GENERAL ASSISTANT	5200-20200	15140
245	PERUMAL M	JUNIOR ENV.SCIENTIST	9300-34800	40678
246	ARULANANDAN P	LAB ATTENDER	5200-20200	16834
247	SANTHANAMURTHY K	LAB ATTENDER	5200-20200	17051
248	LOGANATHAN M	LAB ATTENDER	5200-20200	22908
249	THIRUGNANAVADIVELU	LAB ATTENDER	5200-20200	13073
250	AMARAVATHI R	TYPIST	5200-20200	13923
251	PARIMALADEVI T	FIELD ASSISTANT	5200-20200	11719
252	RAJARAJAN. S	FIELD ASSISTANT	5200-20200	17472
253	PATRICK G D	METERIOLOGIST SENIOR G	15600-39100	48247
254	KUMAR M K	OFFICE ASSISTANT	4800-10000	15735
255	UMAMAHESWARI G	STENO TYPIST	9300-34800	30568
256	MAHADEVAN V	TECHNICAL ASSISTANT	9300-34800	26132

### **Chapter- 12 (Manual-11)**

**The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:**

The budget is allocated to each of its District office indicating the particulars of income and proposed expenditures. In addition the accounts of the Board are audited every year by Statutory Auditor appointed by the State Government on the advice of the Comptroller and Auditor General of India and presented to the Legislative Assembly of Tamilnadu on or before 31<sup>st</sup> December.

### **Chapter- 13 (Manual-12)**

**The Manner of Execution of Subsidy Programme**

TNPCCB plays a catalytic role in the implementation of Common Effluent Treatment Plants (CETPs) for small scale units located in clusters like tanneries, textile bleaching and dyeing units and hotels. The Board does not subsidize any programmes. The Board acts as a nodal agency to channelize the Government of India & Government of Tamilnadu funds to the Common Effluent Treatment Plants (CETP) in the State subject to the terms and conditions laid out for each CETP.

## Chapter- 14 (Manual-13)

### **Particulars of recipients of concessions, permits or authorizations granted by it:**

Consent to Establish, Consent to operate, Authorizations under Hazardous Waste Management Rules, Bio Medical Waste (Management and Handling) Rules, Municipal Solid Waste Management Rules are being issued to industries as discharger/generator, hospitals and local bodies respectively.

Registers regarding the recipients are available at Tamilnadu Pollution Control Board, 76, Mount Salai, Guindy, Chennai 600 032 and also District Offices of the Tamilnadu Pollution Control Board.

The following particulars of recipients of Consent order / Authorization are also available in the Tamilnadu Pollution Control Board Web site.

1. Name and Address of the Industry
2. Types of Consent / Authorization
3. Products Manufactured
4. Category
5. Date of Issue of Consent order / Authorization
6. Consent Order Number
7. Validity

## **Chapter- 15 (Manual-14)**

### **The norms set by it for the discharge of its functions:**

TNPCCB issues consent to new industries in two stages. Consent to establish is issued depending upon the suitability of the site before the industry takes up the construction and consent to operate issued after installation of pollution control measures to satisfy the standards prescribed by the Board.

#### **Issue of Application Forms**

- Separate application forms are issued in the District Offices for red, orange and green category of industries under Water Act and Air Act.

#### **Receipt of Application Forms**

- The application for consent in the prescribed application forms are received in the District Offices and are checked for its correctness, consent fee and required details prescribed in the application form.

#### **Inspection of Industries**

- On receipt of the application for consent in full shape, the field officers make inspection of the industry/site and assess the details furnished, site suitability, adequacy of pollution control measures , etc.

#### **Issue of Consent**

- The application for consent and the inspection report are scrutinised in head office/district office and consent is issued in the prescribed format for the eligible industries.
- Consent is issued to the red category industries in Head Office, orange and green category industries in District Offices.

#### **Validity of Consent**

- Consent to the new industries for establishment is issued with 2 years validity and the industries have to apply for consent to operate before commissioning of operation.
- Consent to operate is normally issued with one year validity.
- Consent /renewal is issued with 2 years validity to those orange and green category industries , which have been complying with the standards of the Board by providing and operating the required pollution control measures.
- For certain category of less polluting industries such as tea factories, consent is issued with 5 years validity.

#### **Restrictions on Location of Industries**

- Consent is issued to the industries after assessing the suitability of the site.
- As per G.O. Ms. No: 213, Environment and Forests (EC-1) Department, dt. 30.3.1989, the scheduled highly polluting industries are not allowed within 1 km radius of water sources as prescribed in the G.O. itself.
- In G.O. Ms. No: 127, Environment and Forests (EC-III) Department, dt. 8.5.1998 as amended in G.O. Ms. No: 223, dt. 2.9.98, orders were issued that the specified industries as in G.O. Ms. No: 213, dt. 30.3.1989, the above 1 km stipulation has further been increased to 5 km radius in respect of certain important rivers viz,

Cauvery and its tributaries, Pennaiyar, Palar, Vaigai and Tamirabarani.

**Renewal of Consent:**

- The industry has to make a requisition with consent fee for renewal of consent.
- The renewal of consent is issued to the industries after assessing the compliance in respect of achievement of the standards, implementation and operation of the pollution control measures. This is done with inspection report and previous result of analysis of the samples of effluent/emission.

**Chapter- 16 (Manual-15)**

**Information available in an electronic form:**

Website : [www. tnpcb.gov.in](http://www.tnpcb.gov.in)

## **Chapter- 17(Manual-16)**

### **Particulars of facilities available to citizens for obtaining information**

The Right to Information Section at V floor of TNPCB, 76, Mount Salai, Guindy, Chennai -32

Library at III Floor of TNPC Board, 76, Mount Salai, Guindy, Chennai -32.

Working Hours: 10.00 to 5.45 P.M on all working days as per Government Rules.

### **17.1 ENVIRONMENTAL TRAINING**

One of the functions of the State Board as enumerated under the provisions of Section 17 of the Water & Air Act is to collaborate with the Central Board in organizing the training of persons engaged or to be engaged in the programme relating to prevention, control or abatement of water and air pollution and to organize mass education programme relating thereof. Training is important for manpower development and to achieve work efficiency. Senior officers, engineers, scientists and ministerial staff are being given training regularly in various aspects of prevention, abatement and control of pollution.

An Environmental Pavilion has been established inside the premises of the Periyar Science and Technology Centre at Kotturpuram, Chennai to facilitate Environmental training. The pavilion has a permanent exhibition center and an auditorium with facilities like a public address system, a slide and over head-projector, and a 60 mm projector. Various school children in the state of Tamilnadu visited the Environmental pavilion.

### **17.2 ENVIRONMENTAL TRAINING INSTITUTE**

An Environmental Training Institute (ETI) has been established with financial assistance from DANIDA, Denmark in the year 1994 at head office, Guindy, Chennai. It is guided by a steering committee chaired by Chairman, TNPCB. An advisory council provides technical support. The main objective of the training institute is to impart training to the staff of the Board to make them competent and capable of monitoring/advising small, medium and large-scale industries on pollution treatment and prevention techniques suitable to their needs. Non-governmental organizations, local bodies and personnel from the industries are mobilised/sensitized to the issues of environment on the following aspects:

- Improve awareness at all levels.
- Introduce the holistic approach to environment & sustainable development.
- Introduce the basic theories, concepts and methodologies of integrated Environmental planning and management aiming a sustainable development.
- Promote public awareness and motivation to preserve and protect the environment through NGOs
- Create cross-media awareness in industry, urban sector and the public on Environmental hazards and adverse impact on quality of life
- Pollution control at source by cleaner technology and improved processes of material and products.
- Improve Environmental management capacity in the sector of industry and urban development.
- Develop the ability among professionals to communicate effectively.

### **17.3 ENVIRONMENTAL AWARENESS AND PUBLIC PARTICIPATION**

An awareness cell is established in the Head Office, Chennai to promote Environmental awareness. Various awareness campaigns, workshops, rallies are being conducted regularly to highlight important Environmental issues.

A special awareness campaign was launched against air and noise pollution during festival seasons such as Deepavali and Bhogi. The noise level monitoring and air quality

survey were conducted during Deepavali in the important cities viz. Chennai Salem, Madurai, Coimbatore, Vellore, Hosur, Tiruppur, Cuddalore, Tirunelveli and Trichy. A special ambient air quality survey on pre-bhogi and post-bhogi days were conducted in Chennai .Awareness programmes are on broadcast regularly through Anna F.M. radio of Anna University every month.

On request of Director of Town Panchayats and Commissioner of Transport, the Awareness cell has conducted theme based programmes on Solid Waste Management and Road Safety and vehicular Pollution through out Tamil Nadu.

## Chapter- 18 (Manual-17)

### Other useful information

Application form and Appeal format under Right to Information Act-2005

#### Application form

1. Address to : Public Information Officer,  
Tamilnadu Pollution Control Board,  
76, Mount Salai, Guindy,  
Chennai -32
- 2.Full name of Applicant in capital letter:
- 3.Address for Communication:
- 4.Fee enclosed \*

Place : Signature of applicant  
with name in capital letter

Date :

**\* (Fee for ₹.10/- (Rupees ten only) shall be only in the form of Cash / Demand Draft / Bank Cheque / Treasury Challan / by affixing Court Fee Stamp.)**

**Appeal format**

Address to: Appellate Authority  
(constituted under Right to Information  
Act-2005)  
Tamilnadu Pollution Control Board,  
76 Mount Salai, Guindy, Chennai -32

Full name of appellant with capital letter:

Address for Communication:

Reason for appeal:

Against whom :

Place :

Signature of appellant  
with name in capital letter.

Date: